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SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California

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CREDENTIALIALS

Regular Board Meeting of February 10, 2015

**SUBJECT: AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH CALIFORNIA STATE UNIVERSITY EAST BAY (CSU East Bay)**

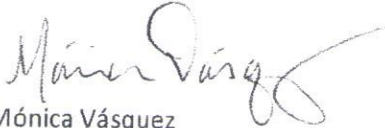
**REQUESTED ACTION:**

*That the Board of Education of the San Francisco Unified School District authorizes the Superintendent and/or his designee to enter into a Memorandum of Understanding (MOU) with California State University East Bay (CSU East Bay). This MOU will stay in full force and effect from February 11, 2015 to June 30, 2017. The purpose of this MOU is to establish a partnership between the District and the University and to delineate the roles and responsibilities of the parties with regard to CSU East Bay students placed as Intern teachers to serve as classroom teachers of record and as employees of the District. Cost to the District: \$4,000.*

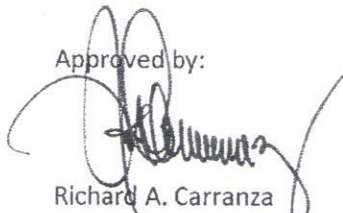
**BACKGROUND:**

California Commission on Teacher Credentialing approved Intern programs are a path to the preliminary teaching credential that allows an individual the ability to complete their teacher preparation coursework concurrent with their first year or two in a paid teaching position. CSU East Bay prepares and supports Single Subject, Multiple Subjects, or Education Specialist (Special Education) Alternative Certification Intern teachers as they progress through each respective credential pathway while they are full-time teachers in the District. CSU East Bay provides the teachers university coursework combined with fieldwork supervision at their school sites. CSU East Bay additionally provides a coordinator, instructors, supervisors and supplies to enable interns to obtain a credential within the term of their internship. District services and supports are provided to Interns through the Office of Professional Learning and Leadership in the Curriculum and Instruction Department. SFUSD has two Interns employed for the 2014-15 School Year at a cost of \$4,000 (\$2,000 per Intern).

Submitted by

  
Mónica Vásquez  
Chief Human Resources Officer  
Human Resources Department

Approved by:

  
Richard A. Carranza  
Superintendent of Schools

**California State CSU East Bay, East Bay  
College of Education and Allied Studies**

**Education Specialist Credential, Mild Moderate Disabilities Program  
Education Specialist Credential, Moderate Severe Disabilities Program  
Multiple Subjects Teaching Credential Program  
Single Subject Teaching Credential Program**

**Intern Support/Mentoring and Supervision Memorandum of Understanding**

This Intern Support/Mentoring and Supervision Memorandum of Understanding, hereinafter called "Agreement," dated for convenience August 1, 2014, is entered into by and between the Trustees of the California State University, hereinafter called the "TRUSTEES," on behalf of California State University East Bay, hereinafter called "CSU East Bay," and the San Francisco Unified School District, hereinafter called "District," detailing the roles and responsibilities of the parties with regard to CSU East Bay students, hereinafter called "Students," placed as intern teachers to serve as classroom teachers of record and as employees of the District, hereinafter called "Interns," as detailed herein. This Agreement shall be effective upon full execution by the authorized representatives of the parties and approval by the District's Board of Education.

**1.0 Responsibilities Shared by CSU East Bay and the District**

1.1 [This section is reserved by agreement of the parties.]

1.2 CSU East Bay and the District share responsibility for providing each Intern with 189 minimum hours of annual support, mentoring and supervision, as detailed in Appendix A ("Intern Support: A Shared Commitment to Excellence in Teaching") which is attached and incorporated by reference into this Agreement as though fully set forth herein. The 189 hours will include 144 hours of support, mentoring, and supervision in General Education and/or Special Education and an addition 45 hours of annual support, mentoring, and supervision related to teaching English learners.

1.3 CSU East Bay and District shall ensure that Interns who begin their assignment after the beginning of the school year shall receive a minimum level of support, mentoring, and supervision prorated equal to the number of instructional weeks remaining in the school year.

1.4 Interns who are appointed at a time base of less than 1.00 full-time employment ("FTE") or (b) appointed after the start of the school year, all levels of support mentioned in this Agreement (sections 2.0, 4.0, 5.0, 6.0, Appendix A) shall be prorated.

1.5 CSU East Bay and District shall ensure that a minimum of two hours of support, mentoring, and supervision shall be provided to an intern teacher every five instructional days.

1.6 The District shall pay to CSUEB \$2000 per intern annually. CSUEB will send an invoice to the District on January 2<sup>nd</sup> for the funds upon the intern's completion of the program, per Appendix B ("Contact Information") which is attached and incorporated by reference into this Agreement as though fully set forth herein. In accordance with California Education Code section 44462, an Intern's salary may be reduced by no more than one-eighth (1/8) of its total to pay for supervision.

1.7 The District certifies that Interns do not displace certificated employees and that personnel are unavailable for the position. An effort is being made to develop a future applicant pool in high



need areas. CSU East Bay acknowledges that District hiring and employment must comply with applicable local union contracts, and to the extent that any terms and conditions of such union contracts may differ from the terms and conditions of this Agreement, the terms and conditions of the union contract shall control.

## **2.0 CSU East Bay Personnel and Resource Support**

### 2.1 CSU East Bay Intern Coordinator

CSU East Bay shall appoint a CSU East Bay Intern Coordinator to: (a) Support all CSU East Bay Interns; (b) Assist and monitor all Interns and CSU East Bay's CSU East Bay Supervisors, and (c) Work closely with the District's Employer Provided Mentors. The CSU East Bay Intern Coordinator will provide training to all CSU East Bay Supervisors ("US") and will coordinate training of the District's Employer Provided Mentors ("EPM") in collaboration with the District. The CSU East Bay Intern Coordinator will lead Intern Seminars and will monitor the Intern's completion of the Intern Support Record, documenting that the required number of hours of Support/Mentoring and Supervision have been met.

### 2.2. CSU East Bay Supervisor

CSU East Bay shall designate a CSU East Bay Supervisor ("US") to provide support, mentoring and supervision to each Intern. It shall be the responsibility of CSU East Bay to provide compensation and/or release time to the US. The US shall possess each of the following qualifications:

- a. Current knowledge of the content the Intern teaches,
- b. Understanding of the context of public schooling,
- c. Ability to monitor best professional practices in teaching and learning, scholarship, and service,
- d. Knowledge about diverse abilities, cultural, ethnic and gender diversity, and English language development
- e. Thorough grasp of the academic standards, accountability systems that drive the curriculum of public schools
- f. A corresponding (same) teaching credential as the Intern will earn; or an Administrative Services Credential (general education only)

## **3.0 District Personnel and Resource Support**

### 3.1 Employer-Provided Mentor

The District shall designate an Employer Provided Mentor ("EPM") to provide Support/Mentoring and Supervision to each Intern. It shall be the responsibility of the District to provide compensation and/or release time to the EPM. The EPM shall possess each of the following qualifications:

- a. Valid corresponding Clear or Life credential (same as the Intern will earn)
- b. Three years successful teaching experience, and
- c. English Learner (EL) Authorization

### 3.2. CSU East Bay Supervisor – Employee Provided Mentor Meetings

The Intern, the US and the EPM shall meet in person at least 2 times per quarter (once every 4-6 weeks) to discuss the Intern's progress. The US and the EPM shall exchange emails at least once every two weeks.

### 3.3 Release Time

The District shall provide release time as needed for the Intern and EPM to meet.

### 3.5 Employer-Provided Mentor Training

The District is responsible for the training of EPMs with the assistance of the CSU East Bay Intern Coordinator.

## 4.0 CSU East Bay-Provided Support, Mentoring, and Supervision

### 4.1 General Education and/or Special Education Observations by CSU East Bay Supervisor

- a. 12 visits to observe the Intern teaching, followed by one-on-one conferences totaling at least **24 hours**.

### 4.2 English-Learner Observations by CSU East Bay Supervisor

- a. 6 visits to observe the Intern teaching English Learners, followed by one-on-one conferences addressing issues related to English learners totaling at least **12 hours**.

### 4.3 On-line Discussion Board, email, and Phone Support by CSU East Bay Supervisor

- a. US will provide **30 hours** per academic year of support and mentoring via Blackboard Discussion Board, email, and phone to each Intern.

### 4.4 Intern Seminars

- a. Intern Coordinator will lead six Online and face-to-face seminars for a total of **12 hours**.

### 4.5 Intern Support Record

- a. The Intern Coordinator will communicate with interns by email and/or phone and will monitor their completion of the Intern Support Record on Task Stream **10 hours**.

## 5.0 District-Provided Support, Mentoring, and Supervision

### 5.1 General Education and/or Special Education Support and Supervision by Employee Provided Mentor

The EPM will provide a minimum of **26 hours** of support/mentoring and supervision during the school day, including coaching, modeling, and demonstrating within the classroom, assistance with course planning and problem-solving regarding students, curriculum, and development of effective teaching methodologies.

### 5.2 English Learner Support and Supervision by Employee Provided Mentor

The EPM will provide a minimum of **10 hours** of support and supervision related to English Learners during the school day.

### 5.3 District and School Site Professional Development and Meetings

Each Intern will attend a minimum of **60 hours** of District and school site-sponsored events including New Teacher Orientation, Grade Level, Department Meetings, Faculty meetings, and Professional Develop Seminars.

## 6.0 Additional Support Provided by CSU East Bay and District (Shared Responsibility)



6.1 The US, the EPM, and the Intern will meet at least six times (twice per quarter) for a minimum of **6 hours**.

6.2 Individualized Intern Plan

- a. The US, EPM, and the Intern shall develop the Individualized Intern Plan (“IIP”) during the first three weeks of school year.
- b. The IIP will specify the support, mentoring, and supervision the Intern will receive so that the total hours of annual Support/Mentoring and Supervision equal to 144 hours plus 45 additional hours specific to the needs of English Learners.
- c. The IIP shall be approved by the CSU East Bay Intern Coordinator. The following are suggested mentoring activities that may be included in the IIP, in addition to those mentioned above:
  1. Observation of others teaching
  2. Supervision of the Intern
  3. Conferences, in person
  4. Email or telephone conferences
  5. Grade level/department meetings
  6. Instructional planning
  7. Logistical help before or after school (bulletin boards, seating arrangements)
  8. Participation in District or Regional conferences
  9. Review and discuss test results
  10. Editing work-related writing (letters to parents, announcement, etc.)
  11. Completion of interactive journal (Intern and either US or EPM)
  12. Mentoring activities specific to Special Education interns such as the development of IEPs and conferences with general education teachers
- d. Interns are expected to attend all CSU East Bay classes. Interns may not attend District-sponsored activities or engage in extra paid assignments that interfere with CSU East Bay class attendance.

**7.0 Intern Contract**

- a. Each Intern will sign with TRUSTEES a contract (“Intern Contract”) agreeing to the terms and responsibilities outlined therein.
- b. The Intern Contract will include the names of the CSU East Bay Supervisor and the Employer Provided Mentor.
- c. By signing the contract the intern acknowledges that the internship may be revoked if the terms are not met.
- d. The internship will commence only after a signed Intern Contract has been submitted by the intern.

7.1 Individual Intern Profile

- a. CSU East Bay will maintain a computer-based Individual Intern Profile (“Profile”) for each Intern, summarizing the type and quantity of *Support/Mentoring and Supervision each Intern receives*.
- b. *CSU East Bay, the District*, and the Intern will all provide information, as requested, to the CSU East Bay Intern Coordinator.
- c. CSU EB shall ensure that all Interns will register and provide all information online as required by the Intern Contract and this Agreement.

7.2 Intern Support Record

- a. Each Intern will complete an Intern Support Record each quarter, documenting the support received from CSU East Bay and District personnel.

- b. The Intern Coordinator will monitor completion of the Intern Support Records on Task Stream.

### 7.3 Oversight by Accreditation Coordinator

- a. The CSU East Bay Accreditation Coordinator, working with the CSU East Bay Intern Coordinator, shall make recommendations to the CSU East Bay Chair of the Department of Teacher Education and Educational Psychology/Special Education and the CSU East Bay Dean of the College of Education and Allied Studies regarding the performance of the CSU East Bay Supervisors and the performance of the District in meeting all requirements including in this Agreement.
- b. The Accreditation Coordinator is responsible for reporting compliance with the Intern Support requirements to CTC.

### 7.4 Oversight by CSU East Bay Dean

- a. The CSU East Bay Dean of the College of Education and Allied Studies shall notify appropriate District administrators if CSU East Bay has concerns about the performance of District personnel
- b. The Intern will not receive credit for the placement if CSU East Bay and the District do not provide the support specified in this Agreement.

### 7.5 Oversight by District Administrator

Appropriate District administrators shall notify the CSU East Bay Dean of the College of Education and Allied Studies if they have concerns about the performance of CSU East Bay personnel.

## **8.0 Term of the Agreement; Amending the Agreement; Termination of the Agreement**

8.1 The term of this Agreement shall be for the 2014-2015 school year through the 2016-2017 school year, unless terminated sooner by either party pursuant to sections 8.2 and 8.3 below.

8.2 Either the District or CSU East Bay may request that the other party meet to consider amendments to this Agreement at any time during the term of the Agreement. This Agreement may only be amended in writing signed and approved by the parties hereto in the same manner as this Agreement.

8.3 This Agreement may be terminated at any time by amending the termination date by written instrument signed and approved by the parties hereto in compliance with Section 9.0 ("General Provisions") of this Agreement or upon 30 days' advance written notice by one party to the other, provided, however, that in no event shall termination take effect with respect to currently enrolled interns, who shall be permitted to complete their training for any semester in which termination would otherwise occur.

## **9.0 General Provisions**

9.1 General Indemnity. The District and the CSU East Bay agree to indemnify, defend and hold harmless each other from any and all liability for any personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligence or willful misconduct of their respective officers, employees, agents or volunteers in the performance of this Agreement. This paragraph will survive expiration or termination of this Agreement.

9.2 Insurance Requirements. Each party agrees to maintain commercial general liability coverage of at least \$2,000,000 per occurrence, \$4,000,000 aggregate and to provide evidence of coverage



upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.

9.3 Workers' Compensation insurance coverage as required by the State of California.

9.4 Criminal Background Check. As employees of the District, each Intern must, as a condition of employment, clear a criminal background check conducted by the District with the California Department of Justice (CDOJ) and Federal Bureau of Investigation (FBI), and shall be subject to subsequent arrest notification by the CDOJ and FBI to the District.

9.5 Tuberculosis Testing. As employees of the District, all Intern Teachers and Counselors must, as a condition of employment, clear a tuberculosis test the same as the testing that is described in California Education Code Section 49406. The examination shall consist of an approved intradermal tuberculin test, which, if positive, shall be followed by an x-ray of the lungs to show that the individual is free from active tuberculosis.

9.6 The parties agree that no person, patient, client, staff or student shall, on the basis of religion, race, color, national origin, ancestry, ethnic group identification, sex, physical handicap, mental disability, medical condition, marital status, age (over 40), gender or sexual orientation be excluded from participation in, be denied the benefits of, or be subjected to discrimination under this Agreement.

9.7 Mandatory Instruction and Reporting. Before a Student is assigned to the District for placement under this Agreement, CSU East Bay shall instruct such Student on the applicable state and federal laws regarding unlawful discrimination (California Education Code sections 200-283 and Title IX, Section 504, Title VI) and mandated reporting of child abuse (Penal Code sections 11164-11174.35).

9.8 The District and CSU East Bay will work collaboratively and will meet upon request or as necessary to resolve any potential conflicts arising in the performance of this Agreement and to facilitate a mutually beneficial experience for all involved.

9.9 The District will provide participating Interns with general and professional liability insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 general aggregate.

9.10 Excluding a simple statement or acknowledgement of this Agreement between the parties, neither party shall use the name, marks or logo of the other party without the prior written approval of the other party. Notwithstanding the foregoing provisions of this Section, nothing in this Section shall infringe upon the First Amendment rights or other legal rights or legal obligations of either party. Nothing contained in this Agreement constitutes an endorsement of any commercial product or service by CSU East Bay.

9.11 The parties will follow all applicable Federal, State and Local laws and regulations in the performance of this Agreement, including but not limited to laws prohibiting discrimination and harassment.

9.12 Confidential Pupil Information. To the extent that CSU East Bay has access to personally identifiable information of District pupils in its performance of this Agreement, CSU East Bay shall comply with the requirements of the Family Educational Records Privacy Act ("FERPA") and relevant state law regarding the confidentiality of such pupil records, including but not limited to California Education Code sections 49073 and sequential. CSU East Bay shall only use such pupil information solely for purposes of its performance of this Agreement, except as otherwise provided

by law. CSU East Bay shall not re-disclose such pupil information to any third party unless pursuant to federal and state law.

9.13 Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:

District:  
San Francisco Unified School District  
Human Resources  
Scott Gaiber  
Director of Recruitment and Human Capital Support  
555 Franklin St.  
San Francisco, CA, 94104  
415-241-6204  
gaibers@sfnusd.edu

CSU East Bay:  
Program Issues  
College of Education & Allied Studies  
Shira Lubliner, CEAS Accreditation Coordinator  
25800 Carlos Bee Blvd, AE 111  
Hayward, CA 94542  
510-885-4484 | shira.lubliner@csueastbay.edu

Contract Issues:  
Procurement Office  
Deborah Haynes, Buyer II  
25800 Carlos Bee Blvd. SA 2750  
Hayward, CA 94542  
510-885-3842 | deborah.haynes@csueastbay.edu

9.14 Governing Law. This Agreement shall be governed by the laws of the State of California.

9.15 Waiver. Either party's failure at any time to enforce any default or right reserved to it, or to require performance of any of the Agreement's terms, covenants, or provisions by the other party at the time designated, shall not be a waiver of any such default or right to which the party is entitled, nor shall it in any way affect the right of the party to enforce such provisions thereafter.

9.16 Status of the Parties. It is expressly understood and agreed that this Agreement is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture or association between University and District; rather it is an affiliation between independent contractors, these being University and District.

9.17 Section Headings. The section headings contained herein are for convenience in reference and are not intended to define the scope of any provision of this Agreement.

9.18 Severability. If any term or provision of this Agreement shall be found illegal or unenforceable, this Agreement shall remain in full force and effect and such term or provision shall be deemed stricken.

9.19 Execution; Counterparts. Original copies of this Agreement shall be executed by the respective Party's authorized signatory(ies). This Agreement may be executed in one or more counterparts, each of which shall be deemed an original agreement, but all of which shall be



considered one instrument and shall become a binding agreement when one or more counterparts have been signed by each of the Parties and delivered to the other, provided that any other conditions herein regarding the effectiveness of this Agreement have been met.

*(Party signatures are provided on the next page.)*

PARTY SIGNATURES TO THE AGREEMENT

IN WITNESS WHEREOF, with the parties' signatures below, this Agreement has been executed by and on behalf of the parties hereto.

THE TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY:

The Trustees of the California State University, on behalf of CSU East Bay agree to the terms and conditions described in this Agreement.

APPROVED:

By: Shira Lubliner 4/14/15  
Authorized Signature Date  
Shira Lubliner Accreditation Coordinator  
Printed Name & Title

By: Deborah Haynes 4/20/15  
Authorized Signature Date  
Deborah Haynes  
Buyer II  
Printed Name & Title

SAN FRANCISCO UNIFIED SCHOOL DISTRICT:

The San Francisco Unified School District agrees to the terms and conditions described in this Agreement, as authorized by Board of Education Resolution #152-10B5 approved on 2/10/15. [See attached Approved Board of Education Resolution.]

APPROVED:

By: Monica Vasquez 3/4/15  
Monica Vasquez, Chief Human Resources Officer Date

By: Reeta Madhavan 6/29/15  
Reeta Madhavan, Chief Financial Officer Date

APPROVED AS TO FORM:

By: Cassie Coleman 6/29/2015  
Cassie Coleman, Senior Deputy General Counsel Date

REVIEWED:

By: \_\_\_\_\_  
Contracts Office Date



## Appendix A

### Intern Support: A Shared Commitment to Excellence in Teaching

#### 189 Hours of Support per School Year

CSUEB Support: CSU East Bay Supervisor (US), Intern Coordinator	District Support: Employer Provided Mentor (EPM)	Shared Responsibility
<u>Regular Ed/Special Ed: US Observations and Conferences</u> <ul style="list-style-type: none"> <li>12 observations of the Intern teaching and follow-up conferences (2 hours each)</li> </ul> <u>EL: US Observations and Conferences</u> <ul style="list-style-type: none"> <li>6 observations of the Intern teaching EL and follow-up conferences (2 hours each)</li> </ul> <p><b>Total 36 hours (1 hour per week)</b></p>	<u>Regular Ed/Special Ed: EPM Support, Mentoring and Supervision</u> <ul style="list-style-type: none"> <li><b>26 hours</b> of support, mentoring, and supervision within the school day</li> </ul> <u>EL: EPM Support and Supervision</u> <ul style="list-style-type: none"> <li><b>10 hours</b> of support, mentoring, and supervision related to English Learners during the school day</li> </ul> <p><b>Total 36 hours (1 hour per week)</b></p>	<u>Intern, US, EPM Meetings</u> <ul style="list-style-type: none"> <li>The intern, the US and the EPM (and EPM-EL) shall meet in person at least twice per quarter (6 meetings, 1 hour each) to discuss the Intern's progress.</li> <li>During the first meeting the intern, the US and the EPM will develop an Individualized Intern Plan (IIP), describing the support, mentoring and supervision the intern will receive. The plan shall be approved by the CSU East Bay Intern Coordinator.</li> </ul> <p><b>Total 6 hours</b></p>
<u>US Email, Phone Support</u> <ul style="list-style-type: none"> <li>US will provide <b>30 hours</b> per academic year of support and mentoring via Blackboard Discussion Board, email, or phone</li> </ul> <p><b>Total 30 hours</b></p>	<u>District/School-Sponsored Professional Development and Meetings</u> <ul style="list-style-type: none"> <li>Interns will attend a minimum of 60 hours of district and school site-sponsored professional development and meetings including new teacher orientation, grade level, department meetings, faculty meetings, and professional development seminars</li> </ul> <p><b>Total 60 hours</b></p>	The US and the EPM (and EPM-EL) shall exchange emails at least once every two weeks
<u>Intern Seminars</u> <ul style="list-style-type: none"> <li>Intern Coordinator will lead six Online and face-to-face seminars focusing on problem solving with students, curriculum, and instruction for regular education and EL students (two seminars per quarter)</li> </ul> <p><b>Total 12 hours</b></p>		
<ul style="list-style-type: none"> <li>The Intern Coordinator will communicate with interns by email and/or phone and will monitor their completion of the Intern Support Record on Task Stream</li> </ul> <p><b>Total 10 hours</b></p>		

Appendix B

Contact Information

I. CSU East Bay

a. Program Director Contact Information:

Name:	Shira Lubliner
Title	Accreditation Coordinator
Department:	Teacher Education Department
Telephone Number:	510-885-4484
Email:	<a href="mailto:Shira.lubliner@csueastbay.edu">Shira.lubliner@csueastbay.edu</a>
Mailing Address:	25800 Carlos Bee Blvd, AE-111, Hayward, CA 94542

b. Program Coordinator to receive notification of the Intern completion of the program for invoicing the School District:

Name:	Dania Massey
Title	Intern Coordinator
Department:	Teacher Education Department
Telephone Number:	510-885-4484
Email:	<a href="mailto:Dania.massey@csueastbay.edu">Dania.massey@csueastbay.edu</a>
Mailing Address:	25800 Carlos Bee Blvd, AE-111, Hayward, CA 94542

I. San Francisco Unified School District

a. Program Director Contact Information:

Name:	Debra Eslava Burton
Title	Supervisor
Department:	Curriculum and Instruction
Telephone Number:	415-379-7007
Email:	<a href="mailto:eslavad@sfusd.edu">eslavad@sfusd.edu</a>
Mailing Address:	750 25 <sup>th</sup> Ave Modular 1, San Francisco, CA 94121

b. Program Coordinator to contact information for Billing the School District upon the completion of the Intern's program.

Name:	Scott Gaiber
Title	Director of Recruitment and Human Capital Support
Department:	Human Resources
Telephone Number:	415-241-6204
Email:	<a href="mailto:gaibers@sfusd.edu">gaibers@sfusd.edu</a>
Mailing Address:	555 Franklin St. San Francisco, CA 94104



No.: 101402  
 This certificate is issued to:  
 San Francisco Unified School District  
 Contracts Office  
 135 Van Ness Street, Room 102  
 San Francisco, CA 94102  
 United States

University of California, San Francisco  
 Risk Management and Insurance Services  
 3333 California St, Box 1338  
 San Francisco, CA 94143-1338  
 United States

## UNIVERSITY OF CALIFORNIA CERTIFICATE OF SELF-INSURANCE

This is to certify that the University of California is self-insured for the following coverages:

Type of Coverage	Self-insured Limits
<b>I. GENERAL LIABILITY</b> Each Occurrence Products and Completed Operations Aggregate Personal and Advertising Injury General Aggregate (Bodily Injury & Property Damage)	\$3,000,000 \$3,000,000 \$3,000,000 \$3,000,000
<b>II. AUTOMOBILE LIABILITY</b> Vehicles Owned, Non-owned and Hired	\$1,000,000 each occurrence
<b>III. EMPLOYER'S LIABILITY</b> Workers Compensation	Statutory Limits
<b>IV. SPECIAL TERMS &amp; CONDITIONS:</b>  San Francisco Unified School District, its officers, agents and employees are hereby named additional insureds, but only in connection with any valid contract or agreement between the SFUSD and the UC Regents during the effective dates of this certificate. This provision shall apply to claims, costs, injuries, or damages but only in proportion to and to the extent such claims, costs, injuries, or damages are caused by or result from the negligent acts or omissions of the Regents of the University of California, its officers, agents, or employees.  The insurance evidenced herein follows the provisions of the Bylaws and Standing Orders of The Regents of the University of California and self-insurance programs as administered by the University of California, Office of the President, Office of Risk Management, which do not permit any assumption of liability which does not result from and is not caused by the negligent acts or omissions of its officers, agents, or employees. Any indemnification or hold harmless clause with broader provisions than required under such Bylaws and Standing Orders shall invalidate this certificate.	

Should any of the above described programs of self-insurance be materially modified or cancelled before the expiration date shown below, The Regents of the University of California will give 30 days written notice to the named certificate holder.

DATE ISSUED: 7/1/2010

CERTIFICATE EXPIRES: 06/30/2015



Bruce Flynn  
 Director, UCSF Risk Management and  
 Insurance Services

4/18/2012

Date